



# How to... Evaluate a learning activity

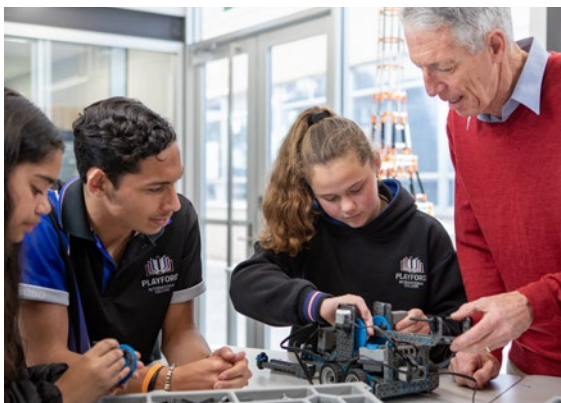
This guide will help you assess your STEM Professionals in Schools partnership activity and identify what worked well and what might be improved for the future.

Evaluation of partnership activities will assist you to reflect on how the activity went and you can share ideas for potential improvements or development.

Use the *Learning activity evaluation template* in this guide to record your reflections on the activity and then share these with your partner.

## Support and assistance

Your STEM Professionals in Schools Program Support Officer is available to support your partnership if you need guidance or assistance. We also love sharing the stories of partnership activities that are happening around Australia to inspire and generate ideas for other partnerships.



STEM Professionals in Schools is funded by the Australian Government Department of Education.

“The STEM professional conducted a series of lessons closely connected to the curriculum. It was great to see a STEM professional at work and how closely their work is actually related to what we do at school.”

Teacher – STEM Professionals in Schools program

## Providing an activity update

Activity updates are a vital part of the program. They provide a mechanism for you to record activities and share your partnership experience with our team. Recording an activity update is easy to do:

1. Go to the CSIRO Education portal: [education.csiro.au](https://education.csiro.au), and by clicking on the **Sign in** button and using your email address and password, sign in to your dashboard.  
\*For participants who have not updated their password through the CSIRO Education portal since its upgrade on March 14 2022, please select **Forgot your password?** and follow the prompts using your email address. A valid mobile phone number will also be required for authentication purposes.
2. Once signed in, click on the **Partnerships** tile on your dashboard.
3. Select **STEM Professionals in Schools**.
4. Select **Add activity** (top right-hand corner).
5. Select **Add new** (top right-hand corner). An Activity Update Form will appear.
6. Complete the form, and then **Submit**.

You can also request assistance from a Program Support Officer via an activity update, if needed.

## Learning activity evaluation template

This *Learning activity evaluation template* will help you record the key aspects of the activity, any significant achievements and lessons learned for future planning. Share the evaluation with your partner and discussion whether your expectations were met.

**Please remember to complete an activity update through the Education Portal.**

<b>Learning activity/session task</b>	
<b>What was the learning intention? Did you achieve this?</b>	
<b>What worked well?</b>	
<b>What could be improved?</b>	
<b>What were the highlights?</b>	
<b>What was the students' feedback about the learning activity?</b>	
<b>Are there follow-up activities you and your partner could plan together to extend learning?</b>	
<b>Would you like help or support from the team to plan the next learning activity?</b>	

As Australia's national science agency and innovation catalyst, CSIRO is solving the greatest challenges through innovative science and technology. CSIRO. Unlocking a better future for everyone.

**Contact us**  
1300 363 400  
[csiro.au/contact](http://csiro.au/contact)  
[csiro.au](http://csiro.au)

**For further information**  
STEM Professionals in Schools  
1300 136 376  
[STEMprofessionalsinschools@csiro.au](mailto:STEMprofessionalsinschools@csiro.au)  
[csiro.au/STEM-Professionals-in-Schools](http://csiro.au/STEM-Professionals-in-Schools)



This work is licensed under a Creative Commons Attribution-NonCommercial-ShareAlike 4.0 International License.

The views expressed here are those of the author and do not necessarily represent the views of the Australian Government Department of Education.